

PBR FORM D<sup>1</sup>

REQUEST FOR CHANGE IN EXISTING POSITION

Program \_\_\_\_\_ REQ NO. \_\_\_\_\_

Position \_\_\_\_\_ MOS \_\_\_\_\_ FTE \_\_\_\_\_ Salary \$ \_\_\_\_\_

Budgeted Acct.Item \_\_\_\_\_ Rank \_\_\_\_\_ MOS \_\_\_\_\_ FTE \_\_\_\_\_ Salary \$ \_\_\_\_\_

Proposed Change \_\_\_\_\_

Proposed Budget Account and Item Number (if applicable) \_\_\_\_\_

Proposed Academic Rank \_\_\_\_\_ MOS \_\_\_\_\_ FTE \_\_\_\_\_ Salary \$ \_\_\_\_\_

Please provide a statement of justification for making the change as recommended.

<sup>1</sup>PBR Form D will be used as follows: (1) to request a conversion from an interim to a tenure track position or from a tenure track to interim position, (2) to request a temporary replacement for a tenured or tenure track faculty member on leave of absence; or (3) to reallocate a position from one program to another.