

Sam Houston State University
College of Sciences (COS)
Undergraduate Research Awards

Application Instructions for Funding to Present Research

Deadlines:

Complete applications will be submitted to the Dean's office (LDB 200 - Attn: Anne Gaillard, Associate Dean) and reviewed on a rolling basis until all available funds have been disbursed.

Guidelines:

Please pay careful attention to these guidelines. Incomplete applications and applications that do not meet the guidelines will be rejected. One original, signed copy and one duplicate copy should be submitted to the Dean's office (LDB 200).

A complete application will consist of:

- Application with mentor and chair approval signatures and dates,
- Budget and budget justification form, and
- A letter of support from the students' faculty mentor.

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Application for Funding to Present Research

Student Name _____

SHSU ID _____

SHSU Email _____

Major Program & Department _____

Amount Requested _____

Type of Presentation (Paper or Poster) _____

Presentation Title _____

Presentation Abstract

Are you presenting research that was funded by a COS Undergraduate Research Award? _____

Student Signature & Date _____

Faculty Mentor Signature & Date _____

Department Chair Signature & Date _____

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Budget and Budget Justification

Student Name & SHSU ID _____

Faculty Mentor Name _____

Budget

Registration fee

Transportation

Accommodations

Meals

Total Budget Request

Budget Justification (i.e. detailed itemization and explanation of proposed costs listed above)