

COBA LEADERSHIP TEAM MEETING MINUTES

Friday, February 15, 2013

Present: Roger Abshire, Leroy Ashorn, Ed Blackburne, Gloria Buchanan, Kurt Jesswein, Gerald Kohers, Philip Morris, Mitchell Muehsam and Valerie Muehsam.

1. Approval of Minutes from January 25, 2013. The minutes were modified and approved.
2. Expectations for promotion to full professor. The expectations for promotion to full professor were discussed. Faculty members must meet expectations in each of the three areas of teaching, research and service.
3. Advisory Council meeting and dean's suite dedication. The Advisory Council meeting and dean's suite dedication will be held on Wednesday, May 8, 2013. Charlie Amato and Gary Dudley will be attending. They have made a one million dollar pledge to the college.
4. Texas Bankers' Hall of Fame. Dr. Bexley has created the Texas Bankers' Hall of Fame. The inaugural induction will take place on Thursday, April 25, 2013. The event will be sponsored by the bankers. A \$10,000 scholarship will be awarded as part of the program. The scholarship will be available to graduate and undergraduate students. Students must apply by Friday, March 1, 2013.
5. 2013 COBA Academic Awards Program. The 2013 COBA Academic Awards Program will be held in the LSC ballroom on Friday, April 19, 2013. Financial Aid wants SDRS in by March 15, 2013.
6. Program Reviews. A separate meeting will be scheduled to discuss program reviews.
7. IDEA Presentation. Two IDEA representatives will be here on February 25th and 26th. The sessions will be held in the Bates Room in the Criminal Justice building.
8. CAD Items.
 - a. Legislative tracking. Donna Ortho is tracking the bills that affect education.
 - b. Regents professor nomination. COBA would like to submit two nominations to CAD. At the next meeting, CAD will discuss potential nominations for Regents professor. The deadline for nominations is May 1, 2013.
 - c. Center for Innovation & Technology. Dean Muehsam will submit a request to CAD for the creation of a Center for Innovation & Technology.
 - d. Budget. The University is looking at going to a simpler fee statement for students. The budget cycle for FY14 will begin in March.
 - e. University Curriculum Committee. Currently, an associate dean and a faculty representative from each college serve on the University Curriculum Committee. Dr. Ashorn's replacement and Dr. Abshire will be the COBA representatives on the committee.

- f. OIP Handbook. International Programs is working on a handbook to help with study abroad.

9. Miscellaneous.

- a. Online Courses – fall 2013. COBA is down three graduate online courses for fall 2013.
- b. FES Forms. FES forms need to be completed by April 15, 2013.
- c. Summer School Nominations. Summer School Nominations are due by March 1, 2013.
- d. Sammy Awards Nominations. Student nominations for the Sammy Awards are due today. Only two nominations have been submitted so far.
- e. Emergency Protocols. A discussion was held about the elevator incident. Procedures will be reviewed.