

COBA LEADERSHIP TEAM MEETING MINUTES

Friday, February 25, 2011

Present: Roger Abshire, Leroy Ashorn, Doug Berg, Ed Blackburne, Gloria Buchanan, Philip Morris, Mitchell Muehsam, Valerie Muehsam and Laura Sullivan.

1. Approval of Minutes from January 28th. The minutes were approved.
2. Business Foundation Review. The committee had its first meeting on Wednesday and Dr. Abshire provided a brief update. The committee members will use a variety of sources to address their charge of determining what business students should know and what skills they should possess when they graduate from college, regardless of their major. A replacement for Jeff Harwell is needed for the committee. The committee will meet again on March 24, 2011.
3. AACSB Visit Follow-up. There were several things the committee suggested that COBA do. They include: officially approving the change to the AQ/PQ policy; maintaining historical versions of policies; developing a plan to classify faculty as PQ; aligning the student learning objectives more closely to the mission statement; formally writing up the strategic plan; and having higher quality intellectual contributions.
4. CAD Items.
 - a. Budget. The university has to give back a little over \$1.2 million dollars. It appears that COBA will not have to give any money back this year. Dr. Powell is suggesting the university use utility savings, vacant position savings, and O & M reductions cover the cutback. We will probably have a 3-4% cut in the next biennium.
 - b. Post-Tenure Review. The System Office may ask each college to review their post-tenure policy. Our policy should align with requirements of AACSB.
 - c. Program Fees. For the time being, COBA cannot request differential tuition; however, the college may be allowed to charge a program fee. There would be different amounts for each program. An advantage of program fees is there will be no financial aid tax. A disadvantage of program fees is the set of restrictions as to how the funds may be used.
 - d. Program Reviews. Program reviews are being conducted across campus. There will be no impact on the college at this time.
5. Miscellaneous.
 - a. HEAF. HEAF requests submitted include: a copier for Management and Marketing, a copier for Economics and International Business, chairs for the Dow Room, computer for Room 205, and a request to replace the white board in room 108.
 - b. Scholarships. Dean Muehsam and Dr. Valerie Muehsam will be meeting with Dr. Gibson and Dr. Thielemann today in regards to Smith-Hutson Scholarships.

- c. Puebla. Dean Muehsam is going to ask Dr. Payne if COBA should offer classes in Puebla this summer.
- d. EBI. The college needs to decide if they want to use EBI again. It is due by May 1st. Dr. Ashorn will bring the cost to the next meeting.
- e. COBA Awards Ceremony. The ceremony is going to be Thursday, April 14th at 7 pm.
- f. Summer School Nominations. They are due to the Dean's office by Monday, February 28th.
- g. Investiture. Please let Keith Jenkins know who will be attending the Investiture.
- h. Goal Assessment Teams (GATs). There are three Goal Assessment Teams: critical thinking, communication, and business core. Keith Jenkins is the chair of the critical thinking GAT. Dr. Berg requested that there be a representative from each department on each GAT.