

COBA LEADERSHIP TEAM MINUTES

October 10, 2014

Present: Doug Berg, Gloria Buchanan, Kurt Jesswein, Gerald Kohers, Juliana Lilly, Philip Morris, and Valerie Muehsam.

1. Approval of Minutes from September 26, 2014. Minutes were modified and approved.
2. Assessment Matrix. Dr. Lilly has created an assessment matrix. Courses required for each major will have to be connected to one or more learning objectives. The department administering each major will be asked to fill out the matrix.
3. CAD Items.
 - a. Tenure and Promotion.
 - i. Electronic submission. The provost's office is working on a process for submitting tenure/promotion files electronically.
 - ii. Collegiality. The Faculty Senate suggested removing collegiality as part of the tenure/promotion process. The Provost wants a more thorough review of the tenure/promotion policy before making a decision about retaining or removing collegiality.
 - iii. Feedback and acknowledgement of such from annual review. Faculty must receive feedback from their annual review and acknowledge they have received such feedback.
 - b. Center for the Study of Disasters & Emergency Management (CDEM). The CAD has recommended approval of the Center. The Center will conduct research on disasters and emergency management. The provost will bring the proposal to the president.
4. Miscellaneous.
 - a. Learning Retreat. The learning retreat will be held Friday, October 17, 2014.
 - b. International students. The number of international students at the graduate level is decreasing.