



**University Faculty Senate Minutes
Sam Houston State University
January 29, 2004**

Members present: David Bailey, James Carter, Steven Cuvelier, Mary Lynn DeShazo, Mary Gutermuth, Mark Frank, Deborah Hatton, David Henderson, Lady Jane Hickey, Joe Kirk, Gerald Kohers, S. Thomas Kordinak, Paul Loeffler, Holly Miller, Valerie Muehsam, Kandi Tayebi, Tamara Waggener, Christopher White, Patricia Williams

Member absent: Stacey Edmonson (professional conflict), Marsha Harman (professional conflict), David Henderson, Tamara Waggener

Approval of Minutes

Emendations for the minutes of January 15th were approved.

Committee Reports

Faculty Affairs

The committee is still attempting to get an appointment with Dr. Eglasaar's to continue reworking the Grievance Policy.

Committee on Committees

- Nominations for Faculty Evaluation Committee were shared and approved.
- Nominations for Core Curriculum Assessment Committee were made and approved.
- The Committee on Committees presented the updated Faculty Senate Survey. Available for comparison was last years Faculty Senate Survey. There were discussions about addition, deletions, and rewording of some of the questions on the survey. Questions were raised regarding the intent of the survey, its distribution, and the possibility of incorporating some of the morale-survey questions into the survey. More discussion will occur at the next meeting. Senators were asked to send suggested additions or deletions for the survey to Gerald Kohers.

Academic Affairs

Chair, Paul Loeffler submitted a report on Post-tenure review and asked that it be discussed at a later date.

University Affairs

James Carter submitted a report in Chair Tamara Waggoner's absence stating that the committee is waiting for information from the Faculty Evaluation Committee before making decisions on the next step. The Committee was asked to move forward without the Faculty Evaluation Committee and to provide recommendations to that committee.

III. Chair's Report

No APC Meeting:

Update

- President's visit- President Gaetner will be visiting the Senate on February 12, 2004. Questions are welcome. Faculty members are invited to attend.
- The President has approved the increase on teaching, research and service awards to \$5,000. This was initiated by the Senate and supported by Dr. Payne and the President.
- Academic Indicators--Chair Tayebi asked Senators to actively collect feedback on the Academic Performance Indicators and Academic Affairs Division Goals to be forwarded to Dr. Payne.
- Tenure Requirement--Chair Tayebi reported that faculty going up for tenure would still be required to meet the publications standards. Abstracts, book reviews, and conference proceedings would boost an already strong file, but articles are necessary for promotion. The average number of articles published by those promoted to Associate Professor and tenured over the last three years is 5 or 6.
- Parking--The Staff Council has asked that we write a proposal on parking that includes hanging tags and rules for parking vans. Senate leadership will write the proposal and bring it to the next Senate meeting. The Staff Council will then vote on our proposal as well.

Respectfully submitted,

Marsha Harman, Chair-Elect*

*Thanks to Senator Penny Hasekoester for taking the minutes of the meeting in Senator Harman's absence.