

TASK ANALYSIS FORM – Student Monitored Progress Form

Date: Sept. 3, 2015

Staff Name: Ms. Mitchell

Student: Helen

School: GPISD 18+ Transition Services

Training Environment/Task: Washing windows in a restaurant location

Task Analysis					
Percent Met of the “Steps” in the Task Analysis	100%	100%	100%	100%	100%
	90%	90%	90%	90%	90%
	80%	80%	80%	80%	80%
	70%	70%	70%	70%	70%
	60%	60%	60%	60%	60%
	50%	50%	50%	50%	50%
	40%	40%	40%	40%	40%
	30%	30%	30%	30%	30%
	20%	20%	20%	20%	20%
	10%	10%	10%	10%	10%
	0%	0%	0%	0%	0%
Steps	Date: 9/3/15	Date: 9/5/15	Date: 9/7/15	Date:	Date:
1. Get the cleaning materials (Paper towels & spray bottle)	✓✓	✓✓	✓✓		
2. Tear off a strip of paper towel	✓	✓	✓✓		
3. Fold the paper towel into a small piece	X	X	✓		
4. Spray the window with cleaner	✓✓	✓✓	✓✓		
5. Wipe the window with the paper towel (side to side)	X	X	✓		
6. Check your work	X	✓	✓✓		

KEY TO PROMPTS:

- ✓✓ Performed the task independently
- ✓ Performed the task with some help
- X Did not perform the task

Desired baseline Prompt: ✓ Date Baseline was determined 9/9/15
 Notes (if needed): Count any prompt that is a check mark (✓) or two check marks (✓✓).
 *** Count each correct prompt as 20 points.

