



College of Education

SAM HOUSTON STATE UNIVERSITY

# DISSERTATION HANDBOOK

2020-2021

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## ABOUT THIS HANDBOOK

Your dissertation is the ultimate performance of your doctoral education. This performance event is expected to contribute and advance the research and knowledge in your discipline. This event also demonstrates your understanding of existing literature and capability of conducting original, high-quality research.

The College of Education Dissertation Handbook is intended to assist you, the doctoral candidate, through the process of completing a dissertation. We hope that this Handbook will aid you in writing your dissertation.

The College of Education (COE) has incorporated Sam Houston State University's (SHSU) [\*Directions on Form, Preparation, and Submission of the Final Copies of Master's Theses and Doctoral Dissertations\*](#) to address specific issues relating to doctoral and master's candidates in the college.

This COE Dissertation Handbook serves as a guide. The handbook does not serve as a contract between you and SHSU or the COE. It is your responsibility, as a doctoral candidate, to determine the specific requirements of your academic department or doctoral program.

By following the formatting guidelines specified in this handbook, you can be more confident and encounter fewer problems in the publication process with the University Library, the Dean's Office or the contracted publishing company, Vireo. You are responsible for following the guidelines and instructions in this handbook; therefore, it is important that you read it completely and carefully.

A dissertation template is available on the SHSU Newton Gresham Library's Thesis & Dissertation Page. Please use this template to develop your proposal and final drafts. The Graduate School and the Academic Success Center provide tutorials, workshops, and individual assistance to dissertation students upon request. Upcoming Writing Workshops and information can be found on the College of Education Graduate Programs [Student Resources Page](#).

Please be sure to review all the information provided in the *Directions on Form, Preparation, and Submission of the Final Copies of Master's Theses and Doctoral Dissertations* (herein referred to as the University Dissertation Guide) by the Newton Gresham Library.

The University Dissertation Guide includes information on plagiarism and special requirements and procedures, such as quality of paper, headings, and spacing. The [Parts of the Dissertation](#) and [Document Checklists](#) will help you with formatting requirements.

## DISSERTATION ENROLLMENT REQUIREMENT

After doctoral candidates are admitted to candidacy, per [SHSU academic policy 930129](#) and COE practice, they are required to enroll in the dissertation class and **must continuously enroll in such a course every fall, spring, and summer semester** until the Dissertation Committee approves the completed research and the signed thesis/dissertation sheet is received by the Dean of the Graduate School. Students must be enrolled in at least one course in the semester of graduation. Students who fail to enroll for dissertation during any semester after admission to candidacy will be withdrawn from the program.

If the student wishes to request re-admittance, then they would need to submit a letter to the Department Chair with rationale as to why they should be readmitted. The Department Chair will then make a recommendation to the College of Education Dean. Please note that re-admittance to the program is at the sole discretion of the College of Education Dean. The degree can be conferred no sooner than eight (8) months after admission to candidacy.

## UNDERSTANDING COPYRIGHT

### IMPORTANT COPYRIGHT INFORMATION

Please be sure to review all information provided by University's Dissertation Guide concerning copyright under the [Copyright Tools](#) menu, including the *What is Copyright?* PowerPoint. Additionally, please refer to [Publication Manual of the American Psychological Association](#), the style guide for the COE, for additional information on copyright and attribution.

Before using copyrighted material, ensure that these items are essential to the dissertation. It is the candidate's responsibility to secure permission to use copyrighted material. Failure to secure this permission may delay their graduation date.

### WHAT IS COPYRIGHT?

The Newton Gresham Library has developed a [Copyright and Fair Use](#) website to provide students information, policies, and resources. Per this website, copyright is defined as:

*U.S. copyright laws protect "original works of authorship fixed in any tangible medium of expression, now known or later developed, from which they can be perceived, reproduced or otherwise communicated, either directly or with the aid of a machine or device."*

*There are three main elements of this definition: (1) the work must be "original", (2) the work must be "fixed", and (3) the work must be an "expression", rather than an idea.*

## HOW DOES COPYRIGHT AFFECT YOU?

Adherence to copyright is a requirement that you, the doctoral candidate, must follow. Items that might be copyrighted include: figures, tables, and large parts of an author's work. Before using any of these materials in your dissertation, you will need to obtain written permission to reproduce these items from the copyright holder.

A thesis is legally classified as a publication. Care must be taken not violate copyright laws. If the thesis/dissertation contains materials (e.g. figures, tables, test instruments, text, or photographs) taken from copyright sources, the student must determine if a [letter of permission](#) from the copyright holder is needed. This is true even if the student or thesis advisor/dissertation chair is an author of the material; in such cases, a letter from the publisher may still be needed.

Doctoral students should inform the copyright holder that their dissertation will be published and sold on demand. If a letter is needed, it must be included in a separate appendix; proper credit should be given in the text. A copy of the letter must be provided to the office of the SHSU Copyright Officer, [Erin Owens](#).

## STUDENT PUBLICATIONS USED IN THE DISSERTATION

The [Copyright & Permissions Flowchart](#) can help you determine if you need to request permission to use work you previously published. Students should be aware that when they publish an article it usually assigns all rights to the journal and the student may no longer possess those rights. Therefore, a copyright permission letter may be required.

Graduate students may publish material that will subsequently be used as part of the thesis/dissertation provided the dissertation chair of the student's thesis or dissertation committee is notified, in writing, at the time the student submits the paper for publication. This notification should include the following:

- Article Title
- Journal Name with volume, page numbers, and dates.
- Names of all the authors in journal submitted order
  - The student must be the first author of each article used.
- Date of Submission

If using part of the dissertation that was previously published, you will need to get a permission letter from the copyright holder to use your publication as part of your final dissertation; otherwise, you may be in violation of the copyright and plagiarism will become an issue. When using previously published material the names of all authors and journal information must be given as a footnote to the title of each page of the manuscript. Evidence of permission to use articles that have been published or accepted for publication prior to completion of your dissertation must be included in the appendices. Prior to or during the dissertation proposal class, you will meet with your program's doctoral director and discuss the topic of interest and potential dissertation chairs.



## College of Education Sam Houston State University

### ABRIDGED DISSERTATION PROCESS



[shsu.edu/coegrad](http://shsu.edu/coegrad)

## DISSERTATION COMMITTEE

The dissertation is evidence the doctoral candidate is an expert in the chosen topic area. Candidates are requested to work closely with their Dissertation Chair in determining the topic and in formulating the research design. Candidates are encouraged to work closely with the dissertation committee while writing the dissertation.

The Dissertation Chair or Co-Chairs are selected from among the graduate status faculty according to their faculty expertise and research interest.

### Dissertation Committee

- Prior to the selection of other members of the committee, the candidate must discuss all committee members with the dissertation chair of their committee.
- The dissertation chair of the committee must approve all members of the committee and complete the *Doctoral Dissertation Committee* form. The form documenting committee membership is found on page 10 of this handbook. This form is completed prior to the proposal defense meeting.
- As per SHSU Policy, each committee must be comprised of three members who hold graduate faculty status; however, additional members may be added per approval of the dissertation chair.
- Each committee member must be approved SHSU [graduate faculty](#). It is the dissertation chair's responsibility to make sure committee members have the appropriate graduate faculty status for their respective roles.

If a person is requested to be on a committee who is not a member of the SHSU faculty, then a form must be initiated by the candidate and their dissertation chair and then approved by the respective doctoral program director, Department Chair, COE Associate Dean of Graduate Programs, COE Dean, and the SHSU Dean of The Graduate School. The form is found on The SHSU Graduate School website [at Non SHSU Employee on Thesis/Dissertation Committee Request](#).

### Dissertation Committee Membership Changes

The committee chair or members may be changed upon approval of the Department Chair and written notification to the COE Associate Dean of Graduate Programs. To change dissertation committee assignments, the doctoral candidate, dissertation chair, and committee member must complete and submit the *COE Change in Dissertation Committee Membership* form to the Department Chair of the academic department, who will then send it to the COE Associate Dean of Graduate programs. The completed form shall be placed in the doctoral candidate's departmental folder.

### AUTHORSHIP ON FUTURE MANUSCRIPTS FROM THE DISSERTATION

Authorship of any future publications from the candidate's dissertation should be discussed with their Dissertation Chair or Co-Chairs early, even during the proposal process. It is expected that the candidate will invite committee members, particularly their dissertation chair to participate in the authoring and/or acknowledging their expertise in writing any of publishable articles. It is expected that authors in co-authored articles take full responsibility to work with the candidate and the Dissertation Chair in terms of the substance and editing of the manuscript. Authorship in terms of first, second, third, etc. must follow APA guidelines.

## DISSERTATION FORMAT

The dissertation typically follows a five-chapter format. The University Dissertation Guide is the official style guide. In addition, candidates will follow the latest edition of the *Publication Manual of the American Psychological Association* when preparing the written dissertation. The dissertation committee may approve another style should that format better suit the need of organizing and presenting the research; however, the official SHSU guidelines in the Dissertation Guide take precedence over those in the style manuals required by departments, and candidates must use the required dissertation template.

## PREPARATION & PRESENTATION OF DISSERTATION PROPOSAL

### DISSERTATION PROPOSAL DEFINED

The proposal is a detailed plan for conducting the investigation and should communicate to the dissertation committee precisely what the candidate plans to do, as well as why, how, when and where they plan to do it. The proposal is significant in that it becomes a **contract between the candidate and the committee**. Any significant changes or deviation in the proposal will require committee approval. The more accurate, complete and detailed the proposal, the easier it will be to complete the dissertation. In this stage of the candidate's program it is important that the chair of the dissertation committee is appropriately matched to their research area. The committee monitors the candidate's progress in writing the dissertation, advises accordingly, and conducts the oral defense of the dissertation.

### PREPARATION OF THE PROPOSAL

Candidates are encouraged to utilize assignments from their proposal development or research application coursework to develop an *initial* proposal. It benefits if this initial effort is closely related to the proposal which will later be presented to their dissertation committee. Work closely with the dissertation chair and other committee members in selection of an adequate topic or area for research which is closely related to the field of interest.

Once the candidate receives feedback from their dissertation chair, and all corrections are made, they should work with their dissertation chair to schedule the dissertation proposal meeting.

### BEFORE THE PROPOSAL MEETING

At least three weeks prior to the dissertation proposal meeting, the *COE Doc Program Dissertation Defense Scheduling* form must be submitted to [Ms. Magen Jordan](#), COE Grad Hub Doctoral Program



Coordinator. At least three weeks prior to the dissertation meeting, copies of the proposal must be distributed to the dissertation chair and other committee members. Feedback from the committee members will be relayed to the dissertation chair at least one week prior to the scheduled proposal defense meeting. Each College of Education doctoral program has established timelines for review periods, so check with the program's doctoral director.

### **FORMAT OF THE PROPOSAL**

For candidates writing a traditional five-chapter dissertation, the proposal includes the first three (3) chapters of the dissertation:

- Chapter 1 – Introduction
- Chapter 2 – Literature Review; and
- Chapter 3 – Method

Dissertations in the College of Education are written in accordance with the APA style guide. It is essential that candidates obtain and follow closely the most current version of the *Publication Manual of the American Psychological Association*.

Each proposal should reflect and be based upon an extensive review of the literature. Although the design of the study normally determines the items included in a proposal, most proposals include, but are not necessarily limited to, the following information:

- Statement of the Problem
- Purpose of the Study – states the goals of the research
- Research Questions or Hypotheses
- Significance – indicates the importance of problem and study; conceptual framework, relevant literature
- Method (or Procedures) – describes instrumentation, how the study will be conducted, how the data will be collected
- Limitations – conditions beyond the control of the research that may restrict the study's conclusions
- Delimitations – restrictions places on the study by the researcher that may restrict the study's conclusions
- Assumptions – the researcher's beliefs about design aspects of the study which may or may not have been validated
- Treatment of the Data – analyses to be conducted, including, as appropriate, the specific statistical procedures, and alternatives to be used if they are necessary

The decision to include each or any of the above proposal parts (or others) should depend upon the section's appropriateness to the specific study. Further, the proposal must show clear evidence that an appropriate methodology in which the candidate is proficient has been chosen prior to submission.

### **PROPOSAL PRESENTATION**

Candidates must be enrolled in dissertations hours (8033) in order to propose.

The dissertation proposal defense is similar to an oral examination of the proposed study where the candidate will provide a presentation to accompany their proposal. The proposal defense should be open to all interested graduate faculty and students. The proposal presentation usually lasts approximately 1 to 1.5 hours. The procedures may vary by program, but a standard format includes: introductions, introductory remarks by the candidate regarding his/her interest areas, and an explanation of the proposed study by the candidate. During the session any faculty member present may ask for clarifications and/or offer suggestions regarding the proposed study. Near the end of the proposal meeting, the candidate and any observers leave the room and the committee chair allows faculty members a time for additional comments. The candidate returns to the session, at which time they are informed of the dissertation committee's recommendation(s) regarding the proposed study. Voting persons include: the Dissertation Chair or Co-chairs and committee members only.

### **OUTCOME OF THE PROPOSAL PRESENTATION**

After the proposal presentation, the committee members will discuss, without the candidate present, their recommendation(s) concerning the proposed study. The outcomes may be one of the following: (a) accept the proposal as is (b) modify and accept the proposal and the proposal modifications will be reviewed by the chair and/or co-chairs only; (c) modify and accept the proposal but the committee will review the proposal after the recommended modifications have been made; (d) modify the proposal and candidate will present proposal again to the dissertation committee; or (e) reject the proposal. The outcome of the meeting will be documented using the *COE Doc Program Dissertation Proposal Defense* form.

## **INSTITUTIONAL REVIEW BOARD**

Once the committee has accepted the Candidate's proposal and with the approval of the Dissertation Chair, candidates complete and submit IRB application materials to the SHSU Institutional Review Board (IRB). The application is available at the website of the Office of Research and Sponsored Programs at <https://www.shsu.edu/dept/office-of-research-and-sponsored-programs/compliance/irb/>. Prior to initiating the dissertation research and the collection of data, the candidate must have the approval of the SHSU committee for Research on Human Subjects using the IRB process.

Candidates should work with their dissertation chair to establish timelines for data collection and analysis. Unanticipated events or IRB requirements may require changes in the study methods of the original proposal. If such changes are required, the candidate must secure the approval of all committee members. Any committee member may request that the committee meet with the candidate to discuss any changes. The candidate and the dissertation chair are responsible for resolving any conflicts among the committee members regarding the dissertation. Any change in methods must be approved by the SHSU IRB.



## Dissertation Completion Checklist

### PRIOR TO THE FINAL DEFENSE

The following are the responsibility of the candidate and the Dissertation Chair or Co-Chairs:

- The candidate, dissertation chair or co-chairs, and committee members check the dissertation for the following: content, grammar, permission to use copyrighted material, readability, adherence to APA (or journal's format), all front pages are complete and correct, methods were correctly implemented and interpreted, thorough critique of the literature, and references are correct and complete.
- Throughout the process, the dissertation chair or co-chairs, and committee members are responsible for ensuring the dissertation is free of plagiarism using [www.turnitin.com](http://www.turnitin.com). Faculty members can establish an account by contacting the program Doctoral Director.
- The candidate should apply for graduation on or before the 12<sup>th</sup> class day of the semester (4<sup>th</sup> class day for summer graduates) of the proposed graduation. See the [Registrar's Office](#) for the application information and other graduation requirements and information regarding regalia

## DISSERTATION FINAL DEFENSE

Candidates will not be allowed to schedule their final defense until their dissertation is written and edited well. This process may require numerous revisions.

### SUBMISSION OF THE DISSERTATION BEFORE THE FINAL DEFENSE

The candidate will complete agreed upon research and prepare a final manuscript. Prior to defending the dissertation, candidates will need to work with their Dissertation Chair to submit the first three (3) chapters of their dissertation to the SHSU Thesis Clerk using [nglthesis@shsu.edu](mailto:nglthesis@shsu.edu). This should be done in accordance with the Academic Calendar for the semester the candidate is intending to graduate.

After receiving approval from the Dissertation Chair and Methodologist, the candidate will schedule a defense date, coordinating times and dates that are convenient for all committee members, by completing the *COE Doc Program Dissertation Defense Scheduling Form*. At least three (3) weeks prior to the final dissertation defense date, copies of the completed manuscript should be distributed to the Dissertation Chair and other committee members. The defense must be held at least six (6) weeks prior to graduation. The dissertation or thesis defense should be open to all interested graduate faculty and students. Voting persons include the Dissertation Chair, Co-Chairs, and committee.

**FINAL DEFENSE**

The final defense will be an oral presentation and discussion of the written dissertation. The format of the presentation will be discussed with the candidate by the Dissertation Chair or Co-chairs. In the final defense, candidates are expected to share the results of the study and demonstrate to the committee members that the research and work is of quality and worth bestowing a doctoral degree. Any questions about the design of the research, the methods of conducting research, the reporting of data, the conclusions and implications, recommendations, etc. may be asked. Guests are also allowed to ask questions.

**POST DEFENSE**

The candidate will obtain relevant signatures on the *COE Doc Program Dissertation Final Defense* form. Additionally, the candidate and the Dissertation Chair or Co-Chairs will prepare a list of agreed upon changes or modifications to the defended manuscript prior to submitting the final manuscript via Vireo for a second review by the library.

When the Dissertation Chair approves the draft of the dissertation, she/he will submit their approval via Vireo, which will begin the final signature process using the Electronic Routing Sheet. This form will automatically be routed to the Chair or Co-Chairs, the Dean of the College of Education, the Director of the Newton Gresham Library, and the Dean of the Graduate School. During this process, candidates may be asked to make minor revisions to their dissertation. Once the dissertation has undergone its final and formal review, the completed Route Sheet is sent to the Office of the Registrar, which will clear the candidate for graduation.

The last date for submission can be found in the [Academic Calendar](#). Reproduction of the dissertation and binding costs are the responsibility of the candidate. The original copy will remain in the library collection. Candidates are cautioned to be aware of required deadlines for final admission of all dissertation and thesis manuscripts, necessary forms, copyright agreements, UMI materials, fee payments, applications for graduation, etc.

Note: The average time to complete doctoral studies is 3 ½ to 4 years. Doctoral students are expected to graduate within 6 years of entering doctoral studies, although extensions may be granted up to 8 years.

# RESOURCES

## **COPYRIGHT**

Copyright law: <https://www.copyright.gov/title17/>

TSUS Copyright Policy: <http://gato-docs.its.txstate.edu/tsus/general-counsel/2012-Rules---Regs-with-Feb---May-Revisions-FINAL/TSUS%20Rules%20and%20Regulations.pdf#page=64>

SHSU Copyright Infringement Policy:  
[https://library.shsu.edu/research/guides/CopyrightInfringementPolicy\\_Oct2010.pdf](https://library.shsu.edu/research/guides/CopyrightInfringementPolicy_Oct2010.pdf)

## **SHSU WRITING RESOURCES**

NGL Graduate Student Services: <https://library.shsu.edu/services/graduate.html>

SHSU Graduate Student Writing Support Services: <https://www.shsu.edu/dept/graduate-studies/events/writing-support-services>

SHSU The Graduate School Dissertation Boot Camp: <https://www.shsu.edu/dept/graduate-studies/dissertation-boot-camp>

Graduate Writing Lab - <https://www.shsu.edu/dept/graduate-studies/resources/graduate-writing-lab>

# FORMS



## Graduate Programs Doctoral Dissertation Committee

---

Candidate Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Department: \_\_\_\_\_ Program: \_\_\_\_\_

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Proposed Topic: \_\_\_\_\_

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The student, in consultation with the Chair, is responsible for getting approval of each member of his/her Doctoral Dissertation Committee with the exception of the Graduate Council Representative. A faculty member's signature indicates he/she has agreed to serve on the Committee.

Chair: \_\_\_\_\_ Date: \_\_\_\_\_  
Sign and Print

Co-Chair: \_\_\_\_\_ Date: \_\_\_\_\_  
Sign and Print

Faculty Representative: \_\_\_\_\_ Date: \_\_\_\_\_  
Sign and Print

Faculty Representative: \_\_\_\_\_ Date: \_\_\_\_\_  
Sign and Print

Faculty Representative: \_\_\_\_\_ Date: \_\_\_\_\_  
Sign and Print

Outside Faculty Member: \_\_\_\_\_ Date: \_\_\_\_\_  
Sign and Print

Outside Faculty Member: \_\_\_\_\_ Date: \_\_\_\_\_  
Sign and Print

Director: \_\_\_\_\_ Date: \_\_\_\_\_  
Committee and topic are subject to approval of the Director.  
Sign and Print

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**Graduate Council** Representative: \_\_\_\_\_ Date: \_\_\_\_\_  
Sign and Print

Ad-Hoc Member: \_\_\_\_\_ Date: \_\_\_\_\_  
Sign and Print

Dean: \_\_\_\_\_ Date: \_\_\_\_\_  
Sign and Print



## Graduate Programs Change in Doctoral Dissertation Committee Membership

Candidate Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Department: \_\_\_\_\_ Program: \_\_\_\_\_

**Current Committee:** Exactly as previously approved – No Signature Required:

Chair: \_\_\_\_\_ Department: \_\_\_\_\_

Co-Chair: \_\_\_\_\_ Department: \_\_\_\_\_

Committee Members Name Department/Institution/Company

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

**Committee Members to be Removed:** List only – No signature required

Printed Name Department/Institution/Company

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |

It is requested that the following members be appointed to constitute the Doctoral Committee for the above named student. – Signatures required

Printed Name: Signature Department/Institution/Company

|       |       |       |
|-------|-------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Sign and Print

Student: Sign and Print \_\_\_\_\_ Date: \_\_\_\_\_

Department Chair: Sign and Print \_\_\_\_\_ Date: \_\_\_\_\_

COE Associate Dean: \_\_\_\_\_ Date: \_\_\_\_\_





## Graduate Programs Dissertation Proposal/Defense

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Today's Date: \_\_\_\_\_

Candidate Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Department: \_\_\_\_\_ Program: \_\_\_\_\_

---

Date of Proposal Defense: \_\_\_\_\_

Dissertation Title:

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### Check One

Accepted with no changes.

Not accepted.

Delayed pending \_\_\_\_\_

Accepted with changes (attach copy of changes to this document, along with a copy of the original proposal).

We, the doctoral supervisory committee, agree to the above disposition regarding the Dissertation Proposal/Defense (circle the correct action).

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Candidate

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member



## Graduate Programs Schedule of Dissertation Defense

**Completed form must be submitted at least three (3) weeks prior to scheduled date.**

**Proposal**

**Final Defense**

Today's Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Department: \_\_\_\_\_

Program: \_\_\_\_\_

Date of Defense: \_\_\_\_\_

Time of Defense: \_\_\_\_\_

Location: \_\_\_\_\_

Room/Zoom Number: \_\_\_\_\_

Dissertation Title:

**Dissertation Committee:**

Dissertation Chair(s): \_\_\_\_\_

Dissertation Committee Members: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If you have any questions or need any further information, please contact the COE Grad Hub at 936.294.4857 or [coegradhub@shsu.edu](mailto:coegradhub@shsu.edu).

**OFFICE USE**

Degree Works Verification

Date Form Received

Continuous Enrollment

Comprehensive Exam

\_\_\_\_\_

Approved to Defend: \_\_\_\_\_

Director Signature

Date



## Graduate Programs Dissertation Final Defense

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Today's Date: \_\_\_\_\_

Candidate Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Department: \_\_\_\_\_ Program: \_\_\_\_\_

---

Date of Final Defense: \_\_\_\_\_

Dissertation Title:  
  
\_\_\_\_\_

---

### Chair Review

The chair has reviewed and approved TurnItIn.com report.

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### Check One

Accepted with no changes.

Not accepted.

Delayed pending \_\_\_\_\_

Accepted with changes (attach copy of changes to this document, along with a copy of the original proposal).

We, the doctoral supervisory committee, agree to the above disposition regarding the Dissertation Proposal/Defense (check the correct action).

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Candidate

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member