

COBA LEADERSHIP TEAM MINUTES

Thursday, January 6, 2022

Present: Kristina Grimes, Kurt Jesswein, Gerald Kohers, Philip Morris, Mitchell Muehsam, Fawzi Noman, and Joey Robertson.

1. Approval of Minutes. Minutes for December 15th were approved.
2. CAD Updates.
 - a. Discussion.
 - i. Minutes/Notes – CAD meetings will be moving to notes as opposed to minutes.
 - ii. Carnegie Classification – SHSU has been elevated to an R2 institution in a preliminary release. The official release will go out at the end of January.
 - iii. DPTAC Communication Procedures.
 - Chair will open meeting and will only stay if asked by committee.
 - There will need to be a formal memo for each individual candidate with a separate recommendation. A copy of the memo will be sent to each candidate throughout process.
 - The Dean plans to review changes and procedures at the upcoming Faculty/Staff meeting.
 - iv. Online Undergrad Degrees and Other Courses – Lone Star College is creating an “online” campus and will offer additional bachelor’s degree programs. The Leadership Team discussed possible online degrees that we could offer to encourage enrollment. Besides General Business, the Management and Finance majors are also effectively available online at this time but a commitment to offer them as online programs will require additional planning and effort.
3. Spring Faculty and Staff Meeting Changes. The spring faculty and staff meeting will be held on Tuesday, January 11th. The Dean reviewed his presentation and asked the Leadership Team to send him any suggested changes or corrections by Monday. The meeting will be recorded for faculty/staff that are unable to attend to review on their own.
4. COBA Departmental Website Updates. Chairs will work with Fawzi to get website updates completed.
5. Miscellaneous.
 - a. Study Abroad – The Dean will check on the timeline of deciding on if the study abroad programs for this summer will be approved.
 - b. FES Policy Changes – The committee reviewing the FES and related policies at the university level will meet soon. The current policy is in effect until any proposed changes are approved.