

COBA LEADERSHIP TEAM MINUTES

Wednesday, December 15, 2021

Present: Mark Frank, Kristina Grimes, Kurt Jesswein, Gerald Kohers, Philip Morris, Mitchell Muehsam, Fawzi Noman, Shani Robinson and Aneika Simmons.

1. Approval of Minutes. Minutes for November 18th were modified and approved.
2. CAD Updates.
 - a. Discussion.
 - i. Enrollments – We are slightly up in credit hours and enrollment for spring 2022. All drops are being put off until January 11th. Shani and Kurt will verify when pre-req drops will be done.
 - ii. Internship Funding at the Graduate Level – Although this most likely will not affect COBA, funding for internships at the graduate level was discussed. There will be continued discussion on how these would be funded if the decision was made to move forward.
 - iii. Strategic Planning Update – Over the break each committee member will take the collected data and compile it independently. When they return from break, they will meet and determine where they are prior to moving forward.
 - iv. FES Reviews/Post-Tenure Reviews - The Deans were asked to share what they use to measure FES 1 with Dr. Hargrave. He will share with the committee and they will compile information from each college to move toward a standardized review guideline. The Dean is not in support of the uniformity and has asked the Chairs to bring this discussion to the next Council of Chairs meeting in January.
3. Spring Faculty and Staff Meeting Changes. The spring faculty and staff meeting will be held on January 11th. The Dean reviewed the following topics for the meeting:
 - a. Challenge faculty to keep curriculum current and up to date.
 - b. Discuss the possibility of including an Introduction to Business class in the curriculum in the future.
 - c. Encourage faculty engagement for the upcoming semester.
 - d. Present major and minor enrollment numbers for the past several years.
 - e. Introduce the DEI Task Force recommendation for a change to the COBA Mission Statement.
4. COBA Departmental Website Updates. Fawzi has made progress updating departmental website photos. He will share with each Chair what is missing from their department.
5. Departmental Updates.
 - a. Accounting (Dr. Morris) - Dr. Morris gave an update on their search and will conduct on-campus interviews in January.
 - b. Economics (Dr. Frank) – The search committee will interview at the Economics conference in January and plan to hire someone by spring break.
 - c. Management, Marketing & Information Systems (Dr. Kohers) – The department hired Dr. Grogan to a tenure-track position for fall 2022. They will be posting strategy, HR and management positions soon. Also, they will be conducting interviews in January for their MIS and Marketing positions.

6. Curriculum Updates.

- a. The University Curriculum Committee is currently voting on its recommendations regarding the new course proposals from Economics and MMIS.
- b. Form A course title changes should be submitted to Dr. Jesswein for consideration. Several departments plan to submit change requests.

7. Miscellaneous.

- a. Student Engagement Opportunity - The COBA Advisory Council will stay after the spring meeting to meet with students and assist with their networking skills. The Dean asked the Leadership Team to think about which students to invite.
- b. Overload Approval - All scheduled overloads should get approval well in advance to be considered. Overloads that are created later due to student demand should be approved before the class is opened.
- c. COBA Events – The faculty will be asked to incorporate event dates into their classroom to encourage attendance.
- d. MBASA – The MBA Association will hold another brunch on January 23rd, and plan to organize an outside event in the spring to include more faculty.
- e. PGA - Dr. Rich Ballinger was named the winner of the PGA National Development Award.