

COBA LEADERSHIP TEAM MINUTES

Thursday, June 3, 2021

Present: Mark Frank, Kristina Grimes, Kurt Jesswein, Gerald Kohers, Philip Morris, Mitchell Muehsam, Fawzi Noman, Joey Robertson, and Shani Robinson.

1. Approval of Minutes. Minutes for May 20th were modified and approved.
2. CAD Updates.
 - a. Cabinet Updates.
 - i. VSIP – There were 21 notice of intent from Academic Affairs. Individuals have until August 3rd to withdraw under the Voluntary Separation Incentive Program (VSIP).
 - ii. CARES Federal Funding – The university is continuing to work to aid students with the funds.
 - iii. Faculty & Staff Helping Students – Fundraising efforts to help students directly are being developed.
 - b. Vice Provost Update.
 - i. Freshman – Only 59% of returning freshman have registered for the fall. Typically, the university is at 78% at this time. Also, the number of freshmen that have been suspended is up.
 - ii. International Students – International students may still have the option to be fully online for one more year.
 - iii. Schedule – Spring 2022 schedule must be submitted by July 15th. (COBA Chairs were unaware of this due date.)
 - c. Policy Review.
 - i. APS 800114 Academic Instructional and Research Personnel – A variety of different faculty titles will be available to be used.
 - ii. APS 810701 Overloads.
 - o A limit for non-tenure track faculty has been added to policy.
 - o A university minimum rate per credit hour of \$1,000 is being proposed although differences across colleges may be allowed.
 - o We will need to get permission for overloads earlier. Chairs will start working on memos for fall overloads to get permission from the Provost's Office. If we are denied it will make schedule changes necessary.
 - d. Writing in the Disciplines (WID) – The Dean reviewed proposed guidelines and procedures. The proposal would return us to the way WID operated in 2016 and will affect how faculty grade and present material. This matter will be addressed again at CAD at a later date.
3. Ongoing Searches/Positions. The Dean gave an overview of positions that are currently posted and positions that we have filled.
4. Freshman Orientation. Orientation begins on June 7th. There will be in-person and virtual sessions this summer.
5. Miscellaneous.
 - a. Faculty & Staff Fall Meeting - The meeting will be held in the White Ballroom.
 - b. New Freshman Classes – Dr. Kohers suggested COBA create a freshman course to help get new COBA majors involved in the college.