

COBA LEADERSHIP TEAM MINUTES

Wednesday, October 7, 2020

Present: Mark Frank, Kristina Grimes, Kurt Jesswein, Gerald Kohers, Philip Morris, Mitchell Muehsam, Fawzi Noman, Joey Robertson, and Shani Robinson. (Virtual Meeting)

1. CAD Updates.

- a. DPTAC Meetings – All DPTAC meetings in spring 2021 are expected to be held virtually. We will create a Qualtrics survey to record votes anonymously.
- b. Social Media – The confusion with MarCom and how the process should work was addressed. Dr. Eglsaer would like the deans to report back to him to where the breakdown in processes is happening. MarCom is still promising to facilitate the updating of the websites.
- c. Tolling Tenure – It was clarified that if a faculty member chooses to toll their tenure clock, their work during this pandemic still counts.
- d. IT – The COBA model of having IT staff embedded within the college is being promoted and seems to work efficiently.
- e. FES Policy – The review of academic policies has been delayed. The use of minimum scores within each area (teaching, research, and service) will not yet be put into effect within COBA.
- f. Textbook Deadline – The deadline for entering textbooks is October 8th.

2. Cabinet Update.

- a. COVID - The SHSU COVID rate has dropped to 10% from 20%.
- b. Athletic Events – Athletic events for the spring are still being discussed.
- c. Emergency Preparedness – A calendar will be created to add when there is a guest on campus so in case of an emergency, leadership will be aware.
- d. One-time Pay for New Faculty – A suggestion was made to consider offering a one-time pay for new hires (faculty members) to help with the gap of up to six weeks from time of hire to the time of receiving their first paycheck. Funding sources were not discussed nor was any decision made.
- e. ACUE – We still have time to submit names for ACUE. It will not start until later in the month.
- f. Graduation - The university graduation committee is meeting tomorrow to discuss options for a face-to-face ceremony in December. Options are being presented for an on-campus ceremony and for a ceremony to be held in Houston at a larger venue.
- g. The Woodlands Center – The university would like to create an advisory board for the Woodlands Center. The Dean asked the Chairs to send him names of faculty they would like to recommend.
- h. Travel Guidelines- Anyone traveling by air (common carrier) or staying in a hotel is required to quarantine for fourteen days upon their return.